

ARYA MAHILA P. G. COLLEGE

CHETGANJ, VARANASI

(Admitted to the privileges of Banaras Hindu University)

Accredited Grade 'A' by NAAC & College with Potential for Excellence (CPE) by UGC

Date : 16th November, 2019

Internal Quality Assurance Cell (IQAC)

Resolutions of 2nd IQAC Meeting dated 16th November, 2019

The second IQAC meeting of the session 2019-20 was held on 16th November, 2019 from 3:00 p.m. onwards in the IQAC room of the college.

Following agenda was discussed and resolved:

1. Minutes of the last meeting.
2. Discussion on Preparation of NAAC Cycle-2.
3. Format distribution – Departmental Profile and Committee.
4. Any other subject with the permission of the chair.

Resolutions:

1. Minutes of the last meeting were read and passed.
2. The Preparation of NAAC Cycle-2 was discussed in IQAC. It was resolved that Self Study Report (SSR) and Annual Quality Assurance Report (AQAR) would be submitted in January 2020. The IQAC members were instructed to speed-up their work accordingly.
3. It was resolved in IQAC that format for data collection 2019-20 would be distributed to all 16 departments, committees and cells.
4. In any other subject with the permission of the chair, the issue of ICT enabled teaching was discussed and it was resolved that IQAC would be encouraging and monitoring ICT enabled teaching practiced by all 16 departments of the institution.

Dr. Suchita Tripathi offered vote of thanks.

Following members were present and participated in discussion:

1. **Chairperson** : Prof. Rachana Dubey (Principal) *Rachana Dubey*
2. **Coordinator, IQAC** : Dr. Bhavana Trivedi *B. Trivedi*
3. **Members**
 1. Dr. Ranjana Malviya *Ranjana Malviya*
 2. Dr. Suchita Tripathi *Suchita Tripathi*
 3. Dr. Anamika Dixit *Anamika Dixit*
 4. Dr. Bhanumati Mishra *Bhanumati Mishra*
 5. Dr. Anshul Jaiswal *Anshul Jaiswal*
 6. Dr. Garima Gupta *Garima Gupta*
 7. Dr. Swati S. Mishra *Swati S. Mishra*
 8. Dr. Anita Singh *Anita Singh*
4. **Co-operation** : Dr. Anamika Singh *Anamika Singh*
5. **Administrative Officers**
 - Sudhakar Shukla (Administrative Officer) *Sudhakar Shukla*
 - Sunil Pathak (Office Superintendent) *Sunil Pathak*
 - Ved Prakash Pandey (Section Officer Accounts) *Ved Prakash Pandey*
 - Anil Yadav (Senior Assistant) *Anil Yadav*
 - Krishna Das Gujrati (UDC) *Krishna Das Gujrati*
6. **Nominee from local Society** : Prof. P.C. Upadhyay *P.C. Upadhyay*
7. **Nominee from Industry** : Mr. Pradeep Agrawal *Pradeep Agrawal*
8. **Representative of Management Committee** : Dr. Shashikant Dikshit (Manager) *Shashikant Dikshit*
9. **Alumni** : Dr. Sangeeta Jain *Sangeeta Jain*
10. **Student** : Ms. Kaisi Arora *Kaisi Arora*