

ARYA MAHILA P. G. COLLEGE

CHETGANJ, VARANASI

(Admitted to the privileges of Banaras Hindu University)

Accredited Grade 'A' by NAAC & College with Potential for Excellence (CPE) by UGC

Date: 3rd June, 2019

Internal Quality Assurance Cell (IQAC)

Resolutions of IQAC Meeting dated 3rd June, 2019

The fourth IQAC meeting of the session 2018-19 was held on 3rd June Monday, 2019 from 3:00 PM onwards in the NAAC room of the college. Following agenda was discussed and resolved:

AGENDA

1. Minutes of the last meeting.
2. Discussion on Course Outcome & Programme Outcome.
3. Discussion on Academic Administrative Audit (AAA).
4. SWOC (Strength Weakness Opportunity & Challenges) Analysis.
5. Discussion on Student Satisfaction Survey.
6. Activity Report of the Institution.
7. Discussion on Progress Work of NAAC Cycle – 2.
8. Any other subject with the permission of the chair.

Resolutions -

Prof. Rachana Dubey, the Principal and Chairperson of IQAC welcomed the IQAC members and the proceedings started with the permission of the chair.

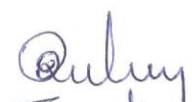
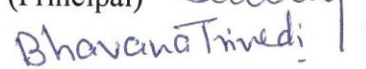

1. Minutes of the last meeting were read and passed.
2. The report of Course Outcome and Programme Outcome was discussed and passed in IQAC. It was resolved that the report will be uploaded on college website and the same committee would be working on attainment of POs, PSOs and COs.
3. The report of Academic and Administrative Audit (AAA) was presented in IQAC and it was resolved that the findings of the report would be discussed by the governing body of the institution for necessary action.
4. While discussing the SWOC analysis of the institution, it was also resolved by the IQAC committee that Gymnasium, Vertical garden, Crèche, Bank with e-lobby facility should also be included as the healthy practices and affirmative features of the Institution.
5. Dr. Anita Singh, member IQAC, presented the report of Students Satisfaction Survey which was conducted by the office according to the new format of AQAR under her supervision.

She informed that the survey was conducted on random sampling basis. It was resolved by the IQAC that as per the new guidelines of NAAC, posters would be displayed to develop awareness among students regarding Student Satisfaction Survey from the coming academic session 2019-20.

6. The committee found satisfactory work in the activity report of the institution prepared by the Database Committee under the supervision of IQAC.
7. Discussion on Progress Work of NAAC Cycle – 2 took place in IQAC meeting. It was also found satisfactory. It was also resolved that database committee would work during summer vacation to speed up preparation of NAAC work under the supervision of IQAC.
8. With the permission of the chair, the issues discussed and resolved in any other subject are following:
 - Discussing the Industry- Academia Relationship of the college, Dr. Shashikant Dikshit, Manager informed IQAC that MOU's has been signed with industry namely- J.J. Plast Alloy, Pvt. Ltd. Varanasi on 4th March, 2019.
 - Prof. Rachana Dubey, the Principal, informed IQAC that Yoga Classes would also be continued for Staff during summer vacation. She also informed that MOU's with Let's help some 1 (NGO) 'LHS' on 23rd October, 2018, Deshpandee Foundation Leaders Accelerating Development (LEAD), Varanasi on 3rd October, 2018 and with Medha learning Foundation, Lucknow have been signed on 17th May, 2019.
 - The IQAC committee asked Dr. Amit Shukla and Dr. Suchita Tripathi to provide report of Communicative English Programme. Further, to accomplish the task of NAAC preparation, Dr. Shashikant Dikshit, Manager, instructed the faculty members for spending more hours in the college.
 - Dr. Bhavana Trivedi, IQAC Director, presented the list of Seminars, Workshops and Lectures organized by the various departments and cells under the Aegis of IQAC of the college.

Dr. Suchita Tripathi offered Vote of thanks.

Following members were present and participated in discussion:

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|----|----------------------|----|---------------------------------|---|
| 1. | Chairperson | : | Prof. Rachana Dubey (Principal) |  |
| 2. | Director IQAC | : | Dr. Bhavana Trivedi |  |
| 3. | Members | 1. | Dr. Ranjana Malviya |  |

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| | 2. | Dr. Suchita Tripathi | <i>Suchita</i> |
| | 3. | Dr. Anamika Dixit | <i>Anamika</i> |
| | 4. | Dr. Bhanumati Mishra | <i>Bhanu</i> |
| | 5. | Dr. Anshul Jaiswal | <i>Anshul</i> |
| | 6. | Dr. Garima Gupta | <i>Garima</i> |
| | 7. | Dr. Swati S. Mishra | <i>Swati</i> |
| | 8. | Dr. Anita Singh | <i>Anita</i> |
| 4. | Co-operation | : | Dr. Anamika Singh <i>Anamika</i> |
| 5. | Administrative Officers | : | Sudhakar Shukla (Administrative Officer) <i>Sudhakar Shukla</i>
Sunil Pathak (Office Superintendent) <i>Sunil Pathak</i>
Ved Prakash Pandey (Section Officer Accounts) <i>Ved Prakash Pandey</i>
Anil Yadav (Senior Assistant) <i>Anil Yadav</i>
Krishna Das Gujrati (UDC) <i>Krishna Das Gujrati</i> |
| 6. | Nominee From local Society | : | Prof. P.C. Upadhyay <i>P.C. Upadhyay</i> |
| 7. | Nominee From Industry | : | Mr. Pradeep Agrawal <i>Pradeep Agrawal</i> |
| 8. | Representative of Management Committee | : | Dr. Shashikant Dikshit (Manager) <i>Shashikant Dikshit</i> |
| 9. | Alumni | : | Dr. Sangeeta Jain <i>Sangeeta Jain</i> |
| 10. | Student | : | Ms. Anjali <i>Anjali</i> |