

ARYA MAHILA P. G. COLLEGE

CHETGANJ, VARANASI

**Admitted to the privileges of Banaras Hindu University
Accredited Grade 'A' by NAAC**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

ARYA MAHILA P. G. COLLEGE

1.2 Address Line 1

Chetganj

Address Line 2

Varanasi, 221001

City/Town

Varanasi

State

Uttar Pradesh

Pin Code

221001

Institution e-mail address

ampgc.vns@gmail.com

Contact Nos.

0542-2411893

Name of the Head of the Institution:

Prof. Rachana Dubey

Tel. No. with STD Code:

0542-2411893

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+918004926100

Name of the IQAC Co-ordinator:

Ms. Arti Srivastava

Mobile:

9451895689

IQAC e-mail address:

iqac.ampgc@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1. Track ID 12735
2. Track ID 12734 (B.Ed.)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1. EC/62/A&A/111 dated 5/1/2013
2. EC/62/A&A/116

1.5 Website address:

ampgc.ac.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.1	1 st Cycle	A	3.11	5/1/2013	4/1/2018
1.2	1 st Cycle	B	2.42	5/1/2013	4/1/2018
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

05/05/2011

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Example AQAR 2012-13 submitted to NAAC on 23/12/2014

- i. AQAR 2013-14 submitted to NAAC on (27/05/2014)
- ii. AQAR 2014-15 submitted to NAAC on (27/05/2016)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Social Science, B. Ed.

1.12 Name of the Affiliating University (*for the Colleges*)

Banaras Hindu University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

06

2.4 No. of Management representatives

02

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff & Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- **16 Committees to assist the IQAC were formed.**
- **The member of these committees were called for a meeting and explained about their responsibilities.**
- **The Co-ordinators of IQAC committees submitted the systematic details of the yearly curricular & Co-Curricular activities of students as well as academic activities of teachers.**
- **To facilitate the students, the library hours were increased.**
- **Encouragement to all students for using internet to update their knowledge.**
- **Guidance and Counselling to students for cracking NET, SLET, RET, CTET & UPTET.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>• Plan to provide facilities of E-Journals and E-Books to students in the library.</p> <p>Automation of Library was proposed.</p> <p>Presentation for the Status of CPE was delivered in the office of UGC, New Delhi.</p> <p>Plan to purchase more computers for Computer Lab.</p> <p>A new server for the computer Lab was planned.</p> <p>A Science Lab for the B.Ed. Department was planned.</p> <p>Alumnae Association planned to organize a seminar during two day's Alumnae Meet as well as Seminar.</p>	<p>• Facility of E-journals and E- Books through N –LIST Project was provided in the library.</p> <p>SOUL Software was installed in the library.</p> <p>The College was given the status of CPE.</p> <p>The number of computers reached to 90 with the purchase of 60 more computers.</p> <p>For the smooth functioning of the Computers the New Server was installed in the Computer Lab.</p> <p>A Well-furnished Science Lab was established in the B.Ed. Department.</p> <p>The Alumnae Association organised a two day National Seminar on Make In India: Opportunities and Challenges On, 22-23 April-2016 at AMPG College, Varanasi.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The Management approved all the decisions taken by the IQAC for the Welfare of Students by providing adequate funds.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	07			
PG	10			
UG	14		01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02			
Others				
Total	32		01	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

This is available under Semester System.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	24
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University updates and revises syllabi as and when required.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
55	34	21	-	01

2.2 No. of permanent faculty with Ph.D.

45

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	05	-	-	-	-	-	-	-	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

-

--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	10	15	-
Presented papers	15	10	-
Resource Persons	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Besides use of electronic media, the institution encourages group discussion, brain storming sessions, paper presentations, participation in classroom teaching to enhance the effectiveness of teaching & learning. Remedial instructions to students are given after diagnosing the cause of their weaknesses in different subjects. The facility of computer and LCD projector is given to teachers for presentation of course material in the classrooms for effective teaching. The students browse the internet for reading their course material and writing their assignments which they send online to their teachers.

2.7 Total No. of actual teaching days
During this academic year

258

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Banaras Hindu University to which the college is affiliated has introduced Semester System. The College also follows the same. In each semester the students submit assignments and appear in test towards Internal Assessment, the marks of which are added to their theory papers in end semester examination.

To bring transparency in evaluation system the corrected answer sheets are shown to students for their satisfaction. Marks are sent online and are visible on Students' Portal.

- 2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

The restructuring /revision and Syllabus development is done by Banaras Hindu University.

- 2.10 Average percentage of attendance of students

75%

- 2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. (Hons.)	587	0.5 %	67.4 %	13.9 %	--	81.9 %
B. Com.	85	--	96.4 %	--	--	96.4 %
B.Ed.	--	--	--	--	--	100 %
M. A.	233	5%	88 %	2 %	--	95 %

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The members of IQAC are invited quite frequently for assisting the departments in planning the academic activities as well as the action plans for improvement of teaching-learning process. They remain in touch with the co-ordinators of the committees of IQAC who give feedback on students' performance in tests and assignments. On the basis of their performance in their test and assignments they are counselled for better performance in their examination. Apart from this, students' feedback on teachers' teaching performance is also taken on a 5 point rating scale.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	03
HRD programmes	03
Orientation programmes	05
Faculty exchange programme	01
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	14
Others (Excavation Camp)	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	--	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A Committee for Excellence in Research has been constituted to monitor and assist research work of PG students (Dissertation) and Ph.D. Scholars. This committee includes all the faculty members of PG Departments. Meetings of research scholars are called regularly to know their progress. Teachers are encouraged to undertake major/minor research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	13,17,400	Submitted
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	20	09
Non-Peer Review Journals	03	25	--
e-Journals	--	02	--
Conference proceedings	01	07	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	02	UGC	13,17,400	8,00,400 Fist Instalment
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other (Specify) PDF	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number		01			01
Organized by the Institution		U.G.C.			Alumnae Association of the Institution
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
07	--	04	--	01	02	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

25

57

3.19 No. of Ph.D. awarded by faculty from the Institution

05

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 04

SRF NIL

Project Fellows NIL

Any other NIL

3.21 No. of students Participated in NSS events:

University level 500

State level 250

National level 02

International level --

3.22 No. of students participated in NCC events: NA

University level --

State level --

National level --

International level --

3.23 No. of Awards won in NSS:

University level 06

State level --

National level --

International level --

3.24 No. of Awards won in NCC: NA

University level --

State level --

National level --

International level --

3.25 No. of Extension activities organized

University forum --

College forum 35

NCC --

NSS 60

Any other --

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **The special lecture in Shivpur District Jail , Varanasi on “ Problems of women in Buddhism”**
- **Observation of “ Kartavyabodh Pakhawara Programme” under which various activities e.g. organisation of rallies, special camps, visits to slums, speech competition, nukkad natak etc. were organised.**
- **Celebration of Matri Bhasha Divas.**
- **Counselling of inmates of “Kiran Academy” by students.**
- **Programmes of dance and music by the students to entertain old ladies of Govt. Vriddha Ashram.**

Social Initiatives by NSS

- **Social initiatives taken by NSS were:
Organisation of rallies, one day and seven day camps for social awareness on the issues such as cleanliness, environment protection, voting right, blood donation, helping the downtrodden of slums, women’s security, dowry tradition, bright burning etc.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	243.15 sq. mtr.	697.67	U.G.C.	--
Class rooms	39	06	--	45
Laboratories	05	--	--	05
Seminar Halls	01	01		02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

<ul style="list-style-type: none"> • The administrative work in the office is being done through computers in most of the cases. • The library has subscribed to the N-List service of INFLIBNET which offer online access to nearly 1 lakh books and 3500 magazines and journals. • Data entry in SOUL software is in progress. • 30 Computers with Internet facility are available for access in the library for students and teachers.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	30,023	--	1243	--	31,266	--
Journals	55	--	--	--	55	--
e-Journals & e-Books	N-list	--	--	--	--	--
Digital Database		--	--	--	--	--
CD & Video	20	--	--	--	--	--
Others(specify) Book Bank	1898	--	--	--	1898	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	---	86	Internet facility in 85 Computers	--	--	10	09	--
Added	40	--	40	33	--		07	--
Total	89	30	80	33	--	10	16	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Awareness programme and use of Internet to Students and Non –teaching Staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT	4,27,007.00
ii) Campus Infrastructure and facilities	60,49,842.00
iii) Equipments	18,73,253.00
iv) Others	5,65,998.00
Total :	89,16,100.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The members of IQAC always encourage the students to avail the Students Support Services available in the institution such as Scholarship, Free ship, Educational Tour, cultural activities, sports etc. at the beginning of the session.
- The students are encouraged to take P.G and Ph.D courses after completing their U.G Courses in our college.
- The students are advised to participate in NSS programme being run in our college. The special camps of NSS are very helpful for students towards personality development.
- The students are encouraged to learn computer skills, in the computer lab.
- The students participated in Inter-College Debate, Essay Writing, Quiz, and Elocution etc. at college and Inter College level as a result of encouragement by the members of IQAC.

5.2 Efforts made by the institution for tracking the progression

There is no separate machinery for tracking the progression of students. The evaluation system of the University through examinations has inbuilt mechanism for monitoring the progress of students. A number of students at UG level qualified for PG at BHU and other Universities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2094	572	57	--

(b) No. of students outside the state

UG –160 PG –48

(c) No. of international students

NIL

Men	No	%	Women

No	%
	100

2014-15						2015-16					
Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1137	436	100	1001	15	2689	1248	439	97	870	12	2666

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching Classes for NET/JRF and Banking Services

No. of students beneficiaries No

5.5 No. of students qualified in these examinations

NET	05	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

The College has a Counselling and Career guidance cell. Time to time Career Guidance related lectures are organized.

No. of students benefitted 15

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	48	03	00

5.8 Details of gender sensitization programmes

A dance drama titled, "Acid Attack" was played by B.Ed -I student depicting courage of a woman who moves on in her life even after the violence done to her. Another play, "Aaina" was enacted towards gender sensitization.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 30 National level 03 International level --

No. of students participated in cultural events

State/ University level 100 National level -- International level --

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 14 National level 01 International level --

Cultural: State/ University level 03 National level 01 International level --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	5000.00 Per Students
Financial support from government	847	97,70,650.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: None

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision - Unfolding the potentiality of women to make them self-reliant, empowered and proud citizens of the country.</p> <p>Mission -</p> <ul style="list-style-type: none"> • To Provide infrastructure for successful conduct of academic and professional programmes in the institution. • To create an environment conducive for promotion of quality education & training. • To orient them with emerging trends to compete in the global world. • To help each girl excel in her capacity by careful guidance and counseling.
--

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is developed by the respective departments of BHU in which our senior faculties attend the meeting of Board of Studies.

6.3.2 Teaching and Learning

- **Arrangement of computers, LCD projector with Screen for teachers to teach effectively.**
- **Participative teaching– learning through assignments, seminar through Power Point presentation, field visit and report writing.**
- **Encouragement to students for optimum use of online material provided by the Library.**
- **Facility of reading e-journals and e-books through n-list project for teachers.**

6.3.3 Examination and Evaluation

As per University norms

6.3.4 Research and Development

PG Students (M.A. dissertations) and Ph.D. scholars are encouraged to refer various research journals through INFLIBNET and other online materials for their research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library, facilities of ICT & physical infrastructure are the important assets of the institution which are enriched every year by college administration and management.

6.3.6 Human Resource Management

The teachers are encouraged to participate in various training programmes, orientation courses, refresher courses, workshop, seminar, etc.

6.3.7 Faculty and Staff recruitment

It is done as per UGC / BHU norms.

6.3.8 Industry Interaction / Collaboration

- **The students of M.A Sociology visited Hindalco Aluminium Industry.**
- **The students of Economics Dept. visited Beads Making Industry in Varanasi.**
- **Training course in Craft for students conducted by Pidilite Industries Ltd.**
- **One month food preservation training for students sponsored by Ministry of Food Processing Industries. Govt. Of India.**

6.3.9 Admission of Students

Students are admitted to various courses at UG/PG/Research level by All India Entrance (UET/PET/CRET) conducted by Banaras Hindu University.

6.4 Welfare schemes for

Teaching	GPF, Group Insurance, Family Planning Allowances, Medical reimbursement, Maternity Leave for Female Staff, Paternity Leave for male staff, Health Centre.
Non-teaching	GPF, Group Insurance, Family Planning Allowances, Maternity Leave for Female Staff, Paternity Leave for male staff, Medical reimbursement, Health Centre.
Students	Scholarship, Free Ship, Health Centre.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	No	-	Yes	C.A.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University takes all the decision regarding examination reforms. To streamline the examination process and to bring accountability and flexibility in the system, all examinations are held in BHU.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University ensures autonomy to all its colleges regarding its functioning and financial matter e.g. fees. Affiliation is mainly academic in context of monitoring curriculum, admissions, examinations and evaluation procedure.

6.11 Activities and support from the Alumnae Association

The Alumnae Association of the college always provides moral support in the progress of the college in terms of infrastructure development and academic goals to be achieved and the mission and vision of the college to be accomplished.

6.12 Activities and support from the Parent – Teacher Association

Parents of students are asked to give their feedback on the prescribed format during Parent-Teacher meetings. They share and discuss the problems of their daughters.

6.13 Development programmes for support staff

GPF, Group Insurance, Family Planning Allowances, Maternity Leave for Female Staff, Paternity Leave for male staff, etc. Two sets of uniform are given to the Bus Staff and all the fourth class employees every year. Every third year, woollen coat and garments are also given to bus staff. Food allowance is given to all the staff of general section.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is a Green Campus having large number of Trees and Plants.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Faculty meetings practically held in each month.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **The SOUL software was installed in the library system.**
- **The meeting of the library committee was called for providing the faculty with the facility of reading e-journal and e-books. For this, the teachers were given the password to use the n-list (National Library Information Services)**
- **In the computer lab 60 more new computers were installed as per the requirement of the students.**
- **The College Alumnae Association organised an Alumnae Meet and also Two Day National Seminar on the topic: Make in India Opportunities and challenges.**
- **Hindi Divas, World Philosophy Day, Water Day, International Women's Day, Earth Day & ICPR Lecture Series were organized.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. **There is encouragement for contact between student and teaches, reciprocity and cooperation among students, Encouragement to active learning, Prompt feedback to student and teachers, high expectation from student and respect for diverse talents, and way of learning.**
2. **There is a centre for Buddhist studies in the college which is engaged in various activities such as organising lecture series and workshops to highlight the characteristics of Buddhist culture. The centre also provides 6 monthly Certificate Course on Buddhism.**

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- **NSS students organize rallies for cleanliness awareness near the Ghats of Ganga.**
- **Every year new saplings of flowers are grown in the garden of the college.**
- **A green carpet of grass is maintained in the college lawn.**
- **A gardener is there to look after these plants.**
- **Garbage is not burnt rather it is taken away by the people of Municipal Corporation of Varanasi.**
- **The college has made arrangements for water harvesting in the college campus.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **The college leadership is democratic as various administrative committee or formed and empowered to take relevant decisions.**
- **The management of the college is always forward looking and has positive attitude.**
- **The college funded and provided facilities to Ms. Soni Chaurasiya for performing Katthak Dance in the college for gunnies word record.**
- **Artists of SPICMACAY give excellent performances of various regional dances for example: Bihu Dance, Bharatnatyam, Jhhau Dance, Manipuri dance, etc. in the college Auditorium every year.**
- **Girls of the middle class families in the neighbouring area of the college can have opportunity to complete their education from nursery to Ph.D.**

8. Plans of institution for next year

1. Hostel to be introduced in College.
2. Management Courses to be introduced from the session 2015-16
3. Comparative Exam Cell for the students to prepare them NET/JRF, banking services, etc.
4. A gym for girls is planned.
5. M.Ed. course is proposed.

Name Ms Aarti Srivastava

Name Prof Rachana Dubey

Aarti Srivastava

Rachana Dubey

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Principal
Arya Mahila P.G. College
Chetganj, Varanasi

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
