Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**ARYA MAHILA P. G. COLLEGE**
Name of the head of the Institution	**Prof. Rachana Dubey**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05422411893**
Mobile no.	**8004926100**
Registered Email	**ampgc.vns@gmail.com**
Alternate Email	**rd7@rediffmail.com**
Address	**Chetganj, Varanasi**
City/Town	**Varanasi**
State/UT	**Uttar pradesh**
Pincode	**221001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Bhavana Trivedi**
Phone no/Alternate Phone no.	**05422411893**
Mobile no.	**9473746634**
Registered Email	**ampgc.vns@gmail.com**
Alternate Email	**drbhavana12@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://ampgc.ac.in/Admin/upload/documents/aqar/AQAR_2017-18.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://ampgc.ac.in/webpage/cmspage.aspx?catid=16&postid=97&BrCode=1

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.11**	**2013**	**05-Jan-2013**	**04-Jan-2018**

6. Date of Establishment of IQAC	**05-May-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Arya Mahila P. G. College	CPE	UGC	2016 365	1200000
Arya Mahila P. G. College	Community College	UGC	2019 365	3640000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. National Workshop on econtent development MOOCs and SWAYAM (Seven Days)

2. Econtent development by faculty https://www.youtube.com/watch?https://www.youtube.com/channel/UC4p5wegJhwFIrooK_xTOmSg/playlists

3. Preparation of Programme Outcomes (POs) and Course Outcomes (COs).

4. Academic and Administrative Audit (AAA).

5. Capacity Building Workshops for students. (Computer Training Communicative English).

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
International/National Seminars and Workshops	Seven International and Eleven National Seminars, Four National and Five Institutional Level Workshops and Twenty Four Lectures were organized.
National Workshop on e-content development MOOCs and SWAYAM	National Workshop on e-content development MOOCs and SWAYAM has been organized under the aegis of IQAC from 05-03-2019 to 11-03-2019
National Workshop on "NAAC Preparation Challenges and Opportunities"	National Workshop on "NAAC Preparation Challenges and Opportunities" organized by IQAC on 24th – 25th December, 2018
Preparation of Students Satisfaction Survey (SSS)	Students Satisfaction Survey (SSS) has been conducted on random sampling basis.
Students Data base, Faculty Data base, (from 2013-14 to 2018-19) and Activity Report of the Institution (data base)	Students Data base, Faculty Data base, (from 2013-14 to 2018-19) and Activity Reports of the Institution (data base was prepared)
Evaluation of 15 Research Projects under CPE programme .	15 Research Projects under CPE programme have been completed.
Learning Outcome & Programme Outcome.	The Learning Outcome & Programme Outcome was prepared by the committee under the aegis of IQAC.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	College has partial Management Information System i.e. different Application softwares are used for various purposes. Students Admission and Examination are done through affiliating University's portal. Customised Salary Software is used to

create salary of Teachers and NonTeaching Staff. Tally Software is used for accountancy. College has been using SOUL 2.0 software for Library Management. College has purchased 'Eduware' software from Turning Point Company for management of Students Database. Store Management Software by NT Soft Technologies is being used for Stock management.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Arya Mahila P.G. College is Admitted to the Privileges of Banaras Hindu University and follows the curriculum designed by the University for UG and PG programmes. In curriculum delivery the main focus is on holistic teaching, timely evaluation and enhancing quality of education. The implementation of curriculum is done at the beginning of the year by faculty of the department in accordance to the college academic calendar. Periodic review departmental meetings also helps in effective curriculum delivery. Delivery mechanisms are discussed in departmental meetings. This is then put into place through lecture-demonstration, ICT enabled teaching and activities in class rooms for maximum effective implementation. The topic and date of quizzes, debates, essay competition and class presentations are announced to the students beforehand. Besides this a number of films/documentaries/PPT are also used to assist in delivering lectures. The college encourages the faculty to attend FDP's, Refresher courses, Orientation programmes organized by the University at regular intervals which enable them to understand the teaching-learning practices adding up to effective curriculum delivery. Guest lectures, seminars, workshops conferences and hands on training programmes are organized. Field-trips are arranged to facilitate the experiential learning and to inculcate research temperament among students. ICT based teaching and learning is adopted and is supported by smart boards, LCDs, language labs, computer lab, internet enabled systems and Wi-Fi enabled campus. The curriculum is supported by various innovative practices viz. Certificate/Diploma courses and value added courses. The College plays a major role to assist the students in terms of skill development and employability areas. The institution also takes into consideration the valuable suggestions from the faculty members attending the BOS meetings, departmental meetings, conferences, regarding the development of the curriculum. The program outcomes and course outcomes are deliberated and standardized. Faculty member discuss the methodology and techniques that will be applied to impart the particular course assigned. The student is given a clear view of the time line in which the subject material will be delivered. Inputs from students in terms of assignment and reference material are entertained in order to come to optimum teaching-learning standards. Remedial classes, tutorials, mentoring of students on the personal as well as academic front is an on-going process. Departmental educational tour as well as the annual college tour that takes place every year helps students to bond with each other which in turn enhances their overall personalities. Academic Calendar: Academic calendar is made at the beginning of the academic session by the Principal. This is made public to the students as well. While planning the academic calendar and lectures/seminars/educational tours, the important

national and international events and festivals relevant to the subject are kept in mind. The inculcation of values like nationalism, professional ethics & national integrity are incorporated in the academic calendar. Vision and Goals: All the events in the college match that of the institution's ethos and motto.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
--	Diploma Course in Food Processing (Community College)	20/08/2018	365	Yes	No
--	Diploma Course in Information Technology (Community College)	20/08/2018	365	Yes	No
Certificate Course in Personality Development (Medha)	--	17/05/2018	20	No	Yes
Certificate Course in Spoken English (Cambridge Classes)	--	28/03/2018	90	No	Yes
Certificate Course in Computer Literacy	--	11/03/2019	15	No	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	411	75

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Personality Development (Medha)	17/05/2019	25
4 Months Certificate Course in Spoken English (Cambridge Classes)	28/03/2018	100
30 hours Certificate Course in Computer Literacy Programme	11/03/2019	286
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Sociology	35
BEd	Education	43
BA	Home Science	107
BA	Sanskrit	46
BA	AIHC & Arch.	35
MA	Psychology	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
After the end of the each semester a review meeting is held at the departmental level where the results of the students in term of performance and marks are discussed amongst the faculty members. The difficulty in delivering subject material and reference books is noted for future teaching strategy. Amendments in teaching methodology are made after taking students feedback and semester-end exam results. This is how the identification of weak and strong students is registered. This mechanism helps in improving overall pedagogy. Feedback collection process from the students -- Every year feedback on curriculum and other parameters is collected mostly from each semester students as they have an overall idea of the curriculum. The feedback from students regarding the quality of teaching is collected in mid of the semester from under graduate to post graduate students of each department. The students are asked to respond to questions that examine how effective the teaching-learning process was in

aiding the student. Teaching index value is calculated for each teacher. Furthermore, the students also give their opinion on the infrastructure of the institution as well as on the curriculum prescribed for them during the session. The data obtained are also analysed using suitable graph and statistics. Feedback collection process from alumnae -- Alumni Associations are worldwide academic traditions of famous and old universities. Alumni as major stakeholders play a major role and contribute to the development in form of valuable inputs of their Alma-mater. However, it seems a major problem in India that the Alumni after their graduation do not feel connected in any sense with their Alma-mater. The teaching and non-teaching staffs of the college are also member of this alumni association. Many alumnae of the college give donation to the college depending on the connection to the college. The college has an alumni association and conduct annual alumni meet on curriculum, infrastructure on regular basis. Alumni surveys are conducted during alumni interaction at the alumni meeting. Apart from this if any alumni visit the college, feedback is taken from them. The suggestions and feedbacks are received from Alumnae for upgradation of various facilities and services. The practice of data collection is also done through the alumni association and further, data analysis and reporting are performed by feedback committee. The provided feedback data and report is presented to the head of the institution for necessary implementation. Feedback collection from Parent, Teachers and Employers is done for development and enhancement of the quality of the learning experience. Parent's feedback is obtained during parents'-teachers meet. The feedback from Teachers on curriculum is taken yearly and is analysed. Feedback from employers of placed Students is reported to the feedback committee. Apart from this, suggestions and recommendations are also welcome by all stakeholders The complaints or grievances, if any are perodically redressed properly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2173	511	34	4	59

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
97	91	9	22	4	6

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring is available in the institution. The faculties of the college are committed and dedicated for helping the protégé. The faculties are well aware of the meaning of mentoring. They all take it as a close, individualized relationship nurtured with great care, concern and guidance. The faculties of the college advice the protégé with their personal and career experiences. The faculties not only mentor them at their career level but their protégé are encouraged to share their personal issues (if any and/or if they wish to), if they find it hampering their academic and personal growth. The mentors not only support the mentee emotionally but also encourage them to be a good human being by fostering moral and ethical values in them. Further, the mentors also give distinctive care to the protégé by providing specific feedback on their performance. Besides working with a student to develop teaching and research skills, the mentoring relationship is likely to involve helping the protégé cultivate the skills essential to succeed professionally. When teachers act as mentors they make it very clear to the mentee the form of mentoring they are going to provide. Before, providing any mentoring every mentor makes it clear that in which special area one has to provide mentoring, keeping the mission, vision of the college along with the objective of mentoring as well. Every teacher bears in mind that each student is different, so the kind of mentoring one offer to a particular student might be different to the kind one offers to another protégé. The procedure of mentoring in the college in each department -- First of all, mentor-mentee ratio is calculated and for this, a list of total number of students enrolled in each year of UG PG courses is prepared with all necessary details. Then the total number of mentees is divided between the mentors available in the department. Formula for calculating mentor-mentee ratio: -- M-M Ratio: Total number of mentee enrolled in the department each year / total number of Mentors Steps kept in mind while mentoring:-- The first step is initiation where it takes few months to nurture the mentoring relationship. Where both mentor and protégé are getting to know each other and settling into the relationship. The next step is cultivating the relationship which is based on the rapport developed in the previous stage. Here the relationship is based more on trust, warmth, and comfort. This phase is applied where the students of UG PG are in their final year and they are leaving the college to meet their future academic and personal challenges. Though, this relationship is never imposed on any party. If the protégé is willing to continue the relationship developed over time it is then redefined based on the new circumstances.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2684	97	1:27.6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	51	6	0	47

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof. Rachana Dubey	Principal	Utkrishtha Swasthya Sewa Samman
2018	Dr. Sunita Yadav	Assistant Professor	Outstanding Person in the field of Culture By CCRT, Ministry of Culture
2018	Dr. Richa Mishra	Assistant Professor	International Award for Excellence Teaching Award in 12th International

			Conference on Emerging Scenario in Indian Higher Education System: Issures and Challenges By GLSRMPGC in association with Research Foundation India, Sponsored by ASDER
2018	Dr. Anamika Dixit	Associate Professor	Karya Shree By Sanskrit Bharati
2018	Dr. Bhavana Trivedi	Associate Professor	Naari Tum Keval Shraddha Ho" by Channel Zee News
2018	Dr. Chandrakanta Rai	Associate Professor	Shikshak Samman By Sanskriti Bharti
2018	Dr. Usha Verma	Assistant Professor	International Fellowship Award from Division of Neuro Psychology, UK
2019	Dr. Deepika Baranwal	Assistant Professor	Global Teacher Award in 3rd International Conference Global Initiatives in Agricultural and applied Sciences for eco-friendly environment(GIASC-2019)
2019	Dr. Jhumur Sen Gupta	Associate Professor	Kabitay O Shipsahitya Bikashe By Jugantar And Khabarika Patrika Chattagaon, BangladeshDr.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
MA	434	IV Sem	03/06/2019	09/07/2019
MA	434	II Sem	24/05/2019	03/09/2019
BEd	236	IV Sem	20/05/2019	09/07/2019
BEd	236	II Sem	29/05/2019	08/08/2019

BCom	237 BCO	VI Sem	25/05/2019	08/07/2019
BCom	237 BCO	IV Sem	29/05/2019	29/08/2019
BCom	237 BCO	II Sem	31/05/2019	21/08/2019
BA	131/132	VI Sem	31/05/2019	02/07/2019
BA	131/132	IV Sem	03/06/2019	07/08/2019
BA	131/132	II Sem	20/05/2019	02/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In any educational institution, management of quality education has become indispensible which needed an effective teaching and learning environment both inside and outside the classrooms. The challenge for this is to necessitate careful planning in collaboration with stakeholders and other authority. It demands assimilation of new learning-centric strategies by teachers in class room teaching. This educational reform needs significant changes in the institution with all policies, plans, rules, decisions at organizational level. • The college is affiliated to BHU and adheres to the syllabus prescribed by the university. We follow number of guidelines and methods to carry out a continuous internal evaluation system at the institutional level. • Evaluation is done both in theory and practical examinations (wherever applicable). The assessment remains impartial and accurate. The students are given feedback about their performance and suggestions are given for their improvement. • Before the commencement of the semester exams, sessional exams are conducted with wide coverage of units prescribed in syllabus. Dates for the main examinations are given by the university. Within this context, the college adopts certain mechanisms as part of internal exams. The corrected answer sheets of the students are distributed to them for their satisfaction. Any grievance from them is redressed immediately. Further, marks of internal assessment are displayed on the department notice board and are sent online. The college and IQAC has taken determinations to improve the performance of students by framing significant reforms in Continuous Internal evaluation at the institutional level .The reforms are as follows: • Remedial measures are taken by conducting tutorial classes to clarify doubts and re-explaining the critical topics. • The CIE includes monitoring the improvement in slow learner and observing their participation in class room teaching. • In the faculty meeting faculties are asked about the completion of syllabus and evaluation of copies. • The teachers motivate and help students to solve previous year's semester Exam question papers. • Notices related to the examination and academics are circulated and communicated to all students through electronic display notice board of institution, WhatsApp group, e-mails. • All the departments of the college frequently organize group discussions, student seminars and guest lectures for the up-gradation of knowledge of the respective discipline. • Teacher's feedback about their teaching performance is obtained by their students and their performance is monitored by the administration.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is the back bone of various teaching-learning plans prepared before start of every year. The college develops its own academic calendar keeping the mission, vision and core values of the college. Number of teaching days and examination date (tentatively mentioned in academic calendar of affiliating university) is considered when the college designs the academic calendar. The university communicates modification to the college in case of any change in calendar and the college enforces the same. Each department creates their own time table in accordance with master time table of the

college. In this direction, the academic calendar is also prepared with a detailed activity focused on the value based education, philanthropic activity, environmental sustainability, human values, gender, and anniversary of eminent figures etc. be followed during the whole academic session to space out their teaching and learning and regular assessment of the same. It is assumed that under any condition, the academic calendar is followed and respected by teachers. Departments follow different evaluation outcomes throughout the semester as an indicator of the student performance. The continuous internal assessment and evaluation pattern for the undergraduate students is as follows through student seminar and assignment, projects, dissertation and Book reviews. The college has an excellent work culture and therefore, it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://ampgc.ac.in/webpage/cmspage.aspx?catid=271&postid=272

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://ampgc.ac.in/Admin/upload/documents/7f3f7dc9-ac0c-475f-8494-f1ef029231c5.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
INTELLECTUAL PROPERTY RIGHTS: EMERGING ISSUES AND CHALLENGES	**Commerce**	**14/11/2018**

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

No Data Entered/Not Applicable !!!					
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	**3**	**4**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sociology	**1**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	23	41	0	7
Presented papers	58	40	10	0
Resource persons	4	20	8	2

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Women Empowerment	Recognition	Sanskriti Bharti	400
Collaborative Extension Activity	Recognition	Deshpandey Foundation	1500
Extension Activity to enhance professional skill among economically deprived women	Recognition	Kashi Annapurna Anna Kshetra Trust	200
Ganga Swachta Abhiyaan	Swachch Ganga Club Award	Varanasi Nagar Nigam JICA	50
Blood Donation	Recognition	Shiv Prasad Gupta District Hospital, Varanasi	50
Green Campus Water Management	Recognition	Yatharth Management System	2684
Rural Development	Recognition	Rotary Club Benares	250
Protection of Environment, Women Empowerment , Services in Slum areas and old age home	Recognition	Rotary Club Varanasi Central	400

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Teaching and Training	School Internship	B.Ed. department of the college and Arya Mahila Inter College.	01/08/2018	24/11/2018	50
Internship	Betterment of Primary Schools	Deshpandey foundation, Kashiprant. Chaundoli village of Barabanki	01/06/2018	15/07/2018	15
Internship	Management of Thalassemia	Lets help some1(NGO) and Department of Home Science, Aryamahila PG College	15/01/2019	15/03/2019	02
Sawchh Bharat Summer internship35	Summer internship	Ministry of Human resource And Development and Ministry of drinking water and sanitation and Arya mahila PG College	14/06/2018	14/07/2018	35
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MEDHA Learning Foundation, Lucknow	17/05/2019	Teaching, Learning, Internship and Exchange Programme	27

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4500000	4664050

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	187	90	2	0	0	19	16	10	41
Added	6	0	1	0	0	2	4	0	0
Total	193	90	3	0	0	21	20	10	41

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Lecture on Youtube	https://www.youtube.com/watch?v=I1hZ9zJ1b1M&list=PL4z7I3OCOHs5ymOeDlPp-S5OVW3Htb_JI

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
18	1843565	40	3806175

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Arya Mahila P.G. College has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, and classrooms. The college adheres to norms of University Grants Commission (UGC), National Council for Teacher Education (NCTE), Banaras Hindu University (BHU) in maintaining and utilizing Physical, Academic and Support Facilities. Policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities approved by the Management are as follows: action plans on the basis of committee recommendation, planning and control, budgeting, staff for utilizing and maintenance of infrastructure and repairing and new construction of building. Policies: The College ensures optimal utilization of facilities to maintain and impart quality education to students. Academics: The Principal and senior teachers of concerned departments monitor course conduction, practical, sessional and feedback on fixed intervals. Purchase: The College has established purchase process for purchase of goods/assets etc. All purchase is approved by Manager, Principal and members of purchase committee. For this purpose quotations are invited for every purchase above Rs. Fifty Thousand (50,000/-). Approved Vendors: The College has approved list of vendors and suppliers which is used before placing any order. Sports Complex: Sports teacher is in-charge of planning and carrying out all sports activities in campus and outside. Gymnasium: Gymnasium trainer trains students and staff and

conducts workout sessions on regular basis. Yoga classes are run by yoga teacher. Trained and qualified sports and yoga teachers are appointed by the college. Maintenance of Equipments: Computers, printers, photo-copy machines, CCTV cameras, lift, water coolers, R.O. water purifier, generators are covered under Annual Maintenance Contract (AMC) by related vendors/ AMC providers. Maintenance of College infrastructure: The College has appointed technical, skilled and other non -technical employees to take care of day to day maintenance of infrastructure which is supervised by the Administrative Officer (AO).The Administrative Officer takes care of the classrooms, computers, laboratories, library including hygiene, safety and security of the college premises. Laboratories: All laboratories are looked after by lab assistants and attendants. Maintenance of all equipments in laboratory is also under Annual Maintenance Contract (AMC). These are checked and monitored on fixed interval. Stock Verification: Stock verification is done by a team made by Principal of the college on yearly basis. The stock register of the college is maintained accordingly. Store In-charge: Store in-charge maintains a stock register of all the stationary and equipments purchased by the college. Library: Librarian and library staff have been appointed to handle college library. All facilities and equipments, the issue-return of books, journals and e-resources are managed by library staff under the supervision of Librarian. Online Public Access Catalogue (OPAC) facility is provided for users to search library catalogue. Maintenance of the library books- binding of books and records is done as per requirement. Pest control is also done in the library on regular basis. Gardening: Gardeners are appointed by the college to take care of greenery and plants in the college premises.

http://ampgc.ac.in/webpage/cmspage.aspx?catid=130&postid=277&BrCode=1

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Students Fund	12	60000
Financial Support from Other Sources			
a) National	U. P. Goverment Scholarship	1447	5639880
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passedin the comp. exam	Number of studentsp placed

| 2018 | U.G.C. NET/JRF/ CTET, TET, B.Ed. , SSC, Railway, Bank Exam Preparation CAT/MAT | 268 | 845 | 268 | 12 |

| examination | counseling activities | | |

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	58	B.A. (Hons)	Hindi, English, Sanskrit, A.I.H.C, Psychology, Sociology, Philosophy, History, Economics, Political Sciences.	Others	M.A. I Sem 2019-20
2019	9	B.A. (Hons)	Home Sci, Economics, Political Hindi A.I.H.C.	Dhirendra Mahila P. G. College, Varanasi	M.A. I Sem 2019-20, B. P.Ed., B.Lib, D.L.Ed
2019	12	B.A. (Hons)	Home Science, Political Sci, History, BEd	DIET , Sarnath, Varanasi	D.EI.Ed 2019-20

2019	18	B.A. (Hons)	History, English, Political Sci, Hindi, Sociology, Economics A.I.H.C. , Philosphy	Mahatma Gandhi Kashi Vidyapith, Varanasi	M.A. I Sem 2019-20, M. S.W I Sem 2019-20, B.Lib
2019	13	B.A. (Hons)	Hindi, English, sanskrit, A.I.H.C, Psychology, Sociology, philosophy, History, Economics, Political Science	D.A.V. , Varanasi	M.A. I Sem 2019-20
2019	24	B.A. (Hons)	Hindi, English, sanskrit, A.I.H.C, Psychology, Sociology, philosophy, History, Economics, political Science, Home Science	Vasanta College for Women, Varanasi	M.A. I Sem 2019-20
2019	15	B.A. (Hons)	Hindi, English, Sanskrit, A.I.H.C, Psychology, Sociology, Philosophy, History, Economics, Political Science	Vasant Kanya Mahavidyalaya a	M.A. I Sem 2019-20
2019	52	B.A. (Hons)	Hindi, English, Sanskrit, A.I.H.C, Psychology, Sociology, Philosophy, History, Economics, Political Science	Banaras Hindu University, Varanasi	M.A. I Sem 2019-20
2019	92	B.A. (Hons)	Hindi, English, Sanskrit,	Arya Mahila P. G. College,	M.A. I Sem 2019-20

A.I.H.C, Psychology, Sociology, philosophy, History, Economics, Political Sciences.	Varanasi		

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	16
Civil Services	1
Any Other	25

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	RAS BANARAS	International	0	1	258204814152	Sidhhi bhatt
2019	Hriday Yojna Award	National	0	1	459543789302	Divya Pandey
2019	Hriday Yojna Award	National	0	1	667898972030	Saumya Jaiswal
2019	Hriday Yojna Award	National	0	1	786330119503	Rashmi Kumari
2019	Hriday Yojna Award	National	0	1	337975514035	Afifa Khan
2019	Hriday Yojna Award	National	0	1	88009544501	Archana Nigam
2019	Hriday Yojna Award	National	0	1	504813075252	Raksha Pathak

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council play a vital role in the democratic process of any educational institution. Arya Mahila Post Graduate College student council is constituted in the beginning of each session (October first week). The student councillors take active participation in the entire academic, cultural, sports, tour, extension activities of the college. They are being given representation in college committees and administrative bodies to improve the student amenities and finally to bring a change in their career and personality. Student councillors help the administration in smooth conduct of student activities on the campus. Student representatives coordinate with the departments in organizing seminars, workshops for the academic growth of the students and to encourage innovative and creative skills of the students. Arya Mahila Post Graduate College student council is equally participative in the college cultural activities like fresher party, college youth fest (Medha), University youth festival (Spandan - B.H.U.), fare well party etc. They organise various activities in the college as such Shramdan, blood donations programmes, plastic free campus campaign to improve the cleanliness and greenery and the maintenance of peace and harmony among campus community in general and student community in particular. Student tour are also organised annually to different historical places across the nation is being organised with the help of student councillors. The institutions disciple, law and order, ragging free campus are the prime concern of the student council of the college. Student grievances are redressed on the ground level by the student council level itself. The college level celebrations like independence and republic day is being celebrated every year with the help of student councillors. Annual Sports activities are being undertaken with the assistance of student councillors.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

01/2018-19 V-53268-2018-19 Arya Mahila P.G. College Alumni Association, Chetganj, Varanasi The Alumnae Association in Arya Mahila P. G. College is registered in year 2018-19. Alumnae association contributes in development and strengthens college infrastructures and overall effectiveness. Main motive of the Alumnae association is to Reunite Maximum alumnae of the college to maintain the healthy relationship with them and let them feel them also be a part of the college after completing their particular courses. Every year Alumnae Association recall their alumnae batch wise and Felicitate some placed students from various field that motivate them to do well in their field. To know about the support received from the alumina student of the institution of work in important post by obtaining their life from the educational level of the institution.While studying, to know about such category of wrong feeling in satisfaction of the institutions teaching .To motivate alumni students to provide various types of support for the development of the institution. Inspiring members of the Alumnae Student Association to come to their organization and tell their achievements.To motivate the members of the organization to give all kinds of cooperation in the development of its old organization.To develop the spirit of companionship and cooperation among the new old school teachers and staff of the college.Promoting innovation in education through individual and collective learning and research activities. Inspire a sense of mutual harmony by introducing them to the various college activities.In the present age, to develop the last communication of teachers and students through perpetual communication etc. Alumni Associatio9n runs all the meetings and alumni meet successfully every year.

5.4.2 – No. of enrolled Alumni:
686

5.4.3 – Alumni contribution during the year (in Rupees) :
584323

5.4.4 – Meetings/activities organized by Alumni Association :
4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralization and participative management runs through the Managing Committee to the Principal and the Principal to the teachers. The head of every department submits requisition to the Principal after consultation with faculty members in the departmental meeting. The College offers financial assistance to organize lectures/seminars/workshops/Educational tour/Extension Outreach Programmes. With the objective to promote participative management and academic and administrative affairs of the Institution, the College ensures constructive participation of the teachers at all levels of committees and cells including Governing Body of the Institution. The teachers are nominated as Co-ordinators and members in different committees functioning for the Academic and Administrative governance as Internal Quality Assurance Cell(IQAC), College Committee, Library Committee, Purchase Committee, CPE Committee, Prevention against Sexual Harassment Committee, Anti-Ragging Committee, Grievance Redressal cell for student Cultural Committee, Sports Committee, Women Cell, Green Cell, Alumni Cell, Research Cell, Faculty Development and Empowerment Committee, Admission Committee and many more. The Library Committee which is comprised of the Principal, The Manager Senior faculty members of the College discusses the requirement raised by different departments and finally instructions are given to the librarian to make the purchase. The Faculty members purchase books on their own with the consent of the Principal as and when required and finally submits receipt to the College. Faculty Meeting: Under the aegis of IQAC in session 2018-19, Faculty Meeting was conducted by the Principal and the Director of IQAC. As per the NAAC guidelines, instructions for documentation were given to faculty members as well as the office staff. They conducted meeting at frequent intervals with different departments and various committees to review the academic and administrative governance of the College. Director, IQAC and IQAC members reviewed the status of ICT enabled teaching, tutorials and remedial classes practiced by the departments. Data validation and verification (DVV) for NAAC Accreditation was presented by SSR writing committee. Strategies for strengthening of College (Library and office) were discussed and resolved. IQAC Director emphasized the need for e-content development by faculty members which was resolved with the decision of recording and uploading lecture on YouTube and MOOCs.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. Students are enrolled for various

	courses at UG/PG/Ph.D. through All India Entrance test conducted by BHU. 2. The demand ratio for admission in session 2018-19 is 1:3 for under graduates and 1:3 for post-graduates.
Industry Interaction / Collaboration	1. Students of the College get opportunity for more exposure through industrial visits. 2. Collaborative activities are done in association with various organizations with which the college has MOUs.
Human Resource Management	1. The teaching faculty actively participates in various academic and administrative committees for their accountability to incorporate their effort for overall development of the Institution. 2. Teaching staff of the college is actively engaged in various training programmes Refresher course, Short Term Course, Faculty Development Programme, International / National Seminar / Conference / Symposium / Workshop etc. 3. There is recruitment of non-teaching staff in the session 2018-19. 4. Non-teaching staff of the college opt for training programme on EAT Module / PFMS, Workshop for use of UGC – Canara Bank Scholarship Payments Portal, Turning Point students profile software training programme.
Library, ICT and Physical Infrastructure / Instrumentation	1. Library is functioning as a learning resource. 2. Library is using software for College Library (SOUL) 2.0 version for the automation of library. Soul is integrated in library management. 3. The library has 34776 text books, 702 reference books and a book bank for economically weak students. 4. The library has the subscription of DELNET and N-List. 5. Library also provides OPAC and Web OPAC services to the users. 6. For ICT the College uses computer system, laptop, smart boards, projector and software such as SPSS software etc. 7. The College bears the expense of Rs.46,64,050/- in terms of infrastructure and other expenses and in maintenance Rs. 18,43,565/-.
Research and Development	1. There are 67 Research Scholars in the College pursuing Research in different disciplines. 2. Research Cell is functioning for promoting research culture in the College. The scrutiny and evaluation of research projects and proposals are done by the committee prior to the submission of the funding

	agency(UGC,ICHR,ICSSR and others). 3. The Research projects under CPE programme have been given to 15 faculty members on recommendation of IQAC research proposals have been invited by Research Cell and after proper evaluation by the Cell, projects have been allotted to faculty members in academic sessions 2016-17 and 2017-18 and finally submitted in session 2018-19 and evaluated by Research Cell. 4. Workshops and Seminars are being organized from time to time on Research Methodology,E-content,MOOCs and SWAYAM, etc.
Examination and Evaluation	1. B.H.U. guidelines are fully applicable in terms of examination and evaluation. Out of 100 marks, 70 marks examination are held at University while 30 marks sessional examination are conducted at college. Sessional exam papers are set by respective faculty and evaluated by her/him. Semester answer sheets are evaluated by the teachers of the college. 70 marks examination paper are framed at University. Results are declared and Mark sheets are also issued by the University.
Teaching and Learning	The curriculum framed by the affiliating University B.H.U. is followed by the college. Teaching and learning is encouraged through ICT enabled Teaching and e-resources. Teaching Learning promotes debate and dialogue based on syllabus, various competitions such as essay writing, speech competition, elocution, poetry recitation etc. Faculty also arranges screening of documentary films based on curriculum. Students are made aware of the use of subscribed journals, e-journals, e-books. Economically poor students are promoted for learning through the help of book bank which is especially for them. Difficult topics are discussed through group discussion and interactive study through e-book etc. Teachers' lectures on relevant topics are also uploaded on YouTube for student's easy access and convenience. There is also emphasis on experimental learning through industrial visit, educational tours, and focus on internships at government and non-government and corporate sectors.Collabarative activities and

	Extension outreach Programmes have their due place in teaching and learning.
Curriculum Development	The Institution is admitted to the privileges of Banaras Hindu University. So it is University which frames curriculum. The College follows curriculum framed by B.H.U. The University revises the curriculum at proper time interval. It is the Head of the respective departments which has the responsibility of reviewing the implementation of syllabus. The teachers of the College are the members of Board of Studies of affiliating University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	https://ampgc.ac.in https://turningpoint.co.in/
Finance and Accounts	a. Tally b. MS EXCEL c. PFMS d. DOS based Customized Salary Software
Student Admission and Support	https://bhuonline.in
Examination	https://bhuonline.in

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Manju Banik	International Conference 23/2/19	ISME,Bangalore	2500
2018	Dr. Amit Kumar Shukla	National Seminar on History, Myth and orality: Cultural and Literary Traditions in India	Department of English, Faculty of Arts,B.H.U	2500
2018	Dr. Kaushlendra Singh	International Conference on Universal Religion and Education (ICURE-2019) 16-18/11/18	Faculty of Education B.H.U	2500
2019	Dr. Anshul Jaiswal	2nd Indian Congress of	SIOP,India	2500

| 2018 | Dr. Manish Tiwari | 44th All India Sociological conference of at Mysore, Karnataka, 27-28-29/12/2018 | St. Philomena's College (Autonomous) Mysuru | 2500 |

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Seven Days National Workshop on E-Content Development, MOOCs and SWAYAM	Seven Days National Workshop on E-Content Development, MOOCs and SWAYAM	05/03/2019	11/03/2019	33	8
2019	Nil	Computer Typing Efficiency Programme	23/05/2019	21/06/2019	0	50
2018	Nil	Turning Point students profile software training programme.	05/12/2018	05/12/2018	0	45

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
57	97	66	83

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Group Insurance, Family Planning Allowances, Medical Reimbursement, Maternity and Paternity Leave, Child Care Leave, Leave Travel Concession, Seed Money, Health Care	GPF, Group Insurance, Family Planning Allowances, Medical Reimbursement, Maternity and Paternity Leave, Child Care Leave, Leave Travel Concession, Health Care, Wards' tuition fee waive off , children educational allowances.	Scholarship, Partial waive off Tution Fee, Health Care

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts internal audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An Internal audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

67266657.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts are nominated by IQAC	Yes	IQAC
Administrative	Yes	External Experts are nominated by IQAC	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. In each and every academic session, departments organize parent-teacher meetings. 2. Parents Feedback is helpful in enhancing academic administrative growth and excellence of the college.

6.5.3 – Development programmes for support staff (at least three)

1. Training Programme for Non- Teaching Staff such as MS Office 2013 2. PFMS Training programme 3. Yoga Session

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Alumni Association got registered on 15-04-2018 and strengthened 2. Transportation facility for students 3. 15 research projects were given under CPE programme. 4. P.G. was introduced in two subjects English and Bengali in 2014, Research facility was introduced in 2013 in the College 5. N-LIST, DELNET and WEB OPAC were introduced in the library. 6. 5 villages were adopted under Unnat Bharat Abhiyan (an initiative of MHRD), Workshop on SWAYAM and MOOCs organized by the College, lectures were recorded on you-tube.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender sensitization	25/10/2018	25/10/2018	48	0
Gender sensitivity in Youth changing paradigms: Breaking stereotypes	29/10/2018	29/10/2018	50	0
Gender Empowerment at workplace (Security & Safety)	15/09/2018	15/09/2018	140	0
A Talk on Gender issues,	19/09/2018	19/09/2018	181	0

Discrimination and Sex Selection Malpractices in India				
Menstrual Hygiene among Women" and Teacher's Felicitation Ceremony	14/09/2018	14/09/2018	49	0
Lecture on Women help line-1090	09/10/2018	09/10/2018	63	0
Disaster Risk Reduction	01/10/2018	01/10/2018	91	0
Entrepreneurship and start-ups with special reference to women'	02/02/2019	02/02/2019	130	0
Menstruation awareness and management in the contemporary context	25/02/2019	25/02/2019	106	0
Impact Of Communication means & Women Empowerment	25/02/2019	25/02/2019	115	0
Sanitation awareness Campaign	28/02/2019	28/02/2019	105	0
Role of women in empowerment of women	07/03/2019	07/03/2019	60	0
Women Empowerment, Nukkad natak on Beti Bachao, Beti Padhao And Female Foeticide	08/03/2019	08/03/2019	170	0
International Womens Day	08/03/2019	08/03/2019	75	0
"Upliftment of Women through Developing Livelihood Skills"	13/03/2019	13/03/2019	151	0
Women Entrepreneurship in	15/03/2019	16/03/2019	300	0

India: Challenges and Prospects				
Anaemia Mukt Bharat'	15/04/2019	15/04/2019	50	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The College has initiated the promotion of alternate energy sources by installing solar panels for our energy consumption which is quite minimal in percentage of our total power requirement of the college but definitely it has been planned to increase the other renewable sources in our future plans.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	Yes	6
Ramp/Rails	Yes	6
Braille Software/facilities	No	0
Rest Rooms	Yes	6
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Governing Body	06/10/2018	http://ampgc.ac.in/Webpage/cmspage.aspx?catid3postid4
Code of Conduct for Principal	06/10/2018	http://ampgc.ac.in/webpage/cmspage.aspx?catid3postid5
Code of Conduct for Faculty	06/10/2018	http://ampgc.ac.in/webpage/cmspage.aspx?catid3postid6

| Code of Conduct for Non Teaching Staff | 06/10/2018 | http://ampgc.ac.in/webpage/cmspage.aspx?catid3postid7 |
| Code of Conduct for Students | 06/10/2018 | http://ampgc.ac.in/webpage/cmspage.aspx?catid3postid8 |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

5. WORLD ENVIRONMENT DAY-- The college green cell takes the initiative of celebrating World Environment day on 6th June. Plants are distributed to all college staff and other employees. The student of the college takes up plantation drive in and around the campus throughout the year.

3. VERTICAL GARDEN IN CAMPUS -- College being situated in the heart of the city of Varanasi has acute constraint of space therefore with the objective of promoting green campus, the institution has developed vertical gardens in the common areas of the campus.

4. ORGANIC RAKHI PROMOTION PROGRAMME – Department of Home Science has organized one day Organic Rakhi promotion programme to save environment. All these Rakhi were made from vegetable seed, flowers and Biodegradable products. All faculty members with non-teaching staff of the department and thirty (30) students participated in this programme. All these Rakhis were sold by the students. Rakhis were purchased from Gram Art Project, Hyderabad to promote use of Organic Rakhi. After using these Rakhi these seed containing rakhi were sown in the field to promote green environment.

1. COLLEGE ACTIVITIES ON ENVIRONMENTAL ISSUES -- a) Department of AIHC Archaeology, Arya Mahila P. G College under the aegis of IQAC organized an international seminar on 12TH Feb 2019 with the title "Environment Culture Religion: Past Traditions and present Challenges". b) Poster making Competition on "Environment Protection" was held on 13th March, 2019 in the Department of Economics, Arya Mahila P. G. College, Varanasi c) Department of political science organized an international seminar on 'Renewable Energy and Enviorment: The Global Context Role of Mankind' and Prof. Hari M. Upadhyaya form Centre of Advance Materials, School of Engineering, South Bank University, London, UK delivered his lecture. d) International Symposium on 'Protection of Environment Through Sustainable Development and Renewable Energy'organized by department of Political Science.in which Dr. Jitendra Kumar Rai, Head Department of Physics, Kebbi State University , Nigeria delivered his lecture. e) One day lecture on Environmental issues on the topic "Be the Change" was organized by the Department of Home Science on 30-08-2018. The lecture was focused on to minimize the use of plastics and waste management. The speaker motivated the students for water conservation and Rain water harvesting. Prof P.K Mishra , Head, Department of Chemical Engineering, IIT , BHU was the main speaker of this event.

2. PLASTIC FREE ENVIRONMENT -- a) Carry bag making workshop was organized by the department of Home Science from 16th July 2018 to 24th July 2018 to promote plastic free campus. Old Cloths were used for making these bags. These bags were distributed in the office and the departments to minimize the use of plastic carry bags in the college campus. Thirty five (35) students participated in this workshop. a) Carry bag making workshop was organized by

the department of Home Science from 16th July 2018 to 24th July 2018 to promote plastic free campus. Old Cloths were used for making these bags. These bags were distributed in the office and the departments to minimize the use of plastic carry bags in the college campus. Thirty five (35) students participated in this workshop. b) Following the Government of India's "Swachchata Hi Seva Abhiyan" Arya Mahila PG College Green Cell organized a massive campaign of Plastic Free India and under its first phase college students collected the single use plastics from the college and nearby HATHU MARKET and college students educated the local people, shopkeepers and vendors about the hazards and the dangerous of plastics and its consequences. c) Plastic awareness programme was conducted by green cell members. Green cell representatives went to all classes and sensitized all the students to minimise the use of plastic and ask them to make college campus plastic free campus. c) Plastic awareness programme was conducted by green cell members. Green cell representatives went to all classes and sensitized all the students to minimise the use of plastic and ask them to make college campus plastic free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE - 1 DEMOCRACY AS THE CORE VALUE OF THE INSTITUTION- Arya Mahila P. G. College has always lived up to the spirit of democracy in spirit and soul and wants to inculcate the same democratic values among the students through the academic and non- academic activities. The students coming in college are at the crucial stage of growing up and formation of democratic concept in its real sense at this very juncture is required. With this objective every year student council election is conducted in a very democratic and transparent way and student participation in different committees of the college is ensured. The decision making process of the institution is a collaborative effort taking all the stakeholders in the process. Curriculum delivery with learner centric approach, mentoring the students and inculcating universal values in them and preparing them for global competencies is the objective of the institution. College takes the pride of the fact that Arya Mahila PG College is a prestigious and historic college for women established by a woman visionary Smt.Vidyadevi ji to empower women. College with more than 2700 female students is being successfully run by a woman principal with more than 85 staff being women. It strives to accomplish its vision effectively through GOOD GOVERNANCE. The decentralized participative management of the Institution operates through the involvement of all the concerned stakeholders in the governance of the institution. College is basically run by Arya Mahila Hitkarani Parishad and college faculty gets representation in it. Transparency and integrity is maintained in academics, administration. College has one area of distinction on which the vision and mission of the institution is based is its democratic values and to realize this goal the institution has set its priorities at all levels. College follows the UGC guidelines in academics and administration and since the college is admitted to the privileges of BHU the syllabus and curriculum, admissions and examination takes place in the university body with our college faculty being the member there. Some of our faculties are member of the governing bodies of the university. College has a fully functional IQAC CELL to ensure internal quality assurance and accordingly all the sixteen departments have their own departmental IQAC committees. College has a College Committee of the senior most faculty members for college policy matters. College holds regular Faculty Meetings throughout the year for democratic participation and conflict resolution of the staff of any nature. Policies are discussed and problems are addressed here and are provided with solution. Faculty Meeting Committee is a democratic platform which is a forum for scrutiny, assessment, evaluation and improvement in governance. It is a module for conflict resolution. College has other 58 functional committees in

different areas with faculty representatives, non-teaching representatives, student representatives etc. College constitutes Student Council body every year to give adequate representation to students on all platforms. College has a fully developed and functional Alumini Cell which organizes their programmes every year to involve the alumnus in the growth of the institution. The institution in its academic involves all the concerned stakeholders at every stage. BEST PRACTICE - 2 WOMEN HEALTH PROMOTION Arya Mahila PG College being a women's college with 3000 strength coming from different section and regions of eastern India are very much vulnerable to different health issues. College assuming its responsibility towards the society and nation has addressed this issue in following ways: 1. Sanitary Vending Machines- Tejaswini- A Cell for Women's studies Development organized many lectures on Menstrual Hygiene among women and four sanitary vending machine donated by different clubs and its installed in common areas of the campus for college girls. 14/09/2018 Installation of sanitary napkin vending machine by Rotary Club Elite Ground floor 4/10/2018 Installation of sanitary napkin vending machine by lions club First floor (near Psychology) 13/10/2018 Installation of sanitary napkin vending machine by Rotary club central First floor (near Library) 27/10/2018 Installation of sanitary napkin vending machine by Rotary club Varanasi Second Floor 2. National seminar was organized by department of Psychology on 25th Feb. 2019 on the topic "Menstruation awareness and management in the contemporary context". Key speaker was Mrs. Maya Singh, founder of Happy Periods, associated with Manya Welfare society, Delhi.The seminar was quite useful and informative for the students. The myths were discussed and the fact were told related to periods, needed hygiene during menstruation, with special focus on diet with nutritive value and made aware about the fact due to deficiency in nutrients can cause disturbance in menstrual cycle. Benefits of yoga and recommended asana during period were discussed and demonstrated. 106 students attended this lecture. 3. Health and Hygiene unit organized a lecture on sanitation which was delivered by Mrs. Ankita Mishra on 28/02/2019 in collaboration with Procter and Gamble. One hundred five (105) students attended this awareness lecture. 4. Department of Home Science, Health Hygiene unit and Tarani foundation of life, Varanasi jointly organized an awareness program on "Generic Medicine and menstrual sanitation" on World Health Day (01/04/2019). One fifty four student participated in this programme.College has organised one day health programme in collaboration with Tarini foundation. Mr. Sidhhartha Nath Singh, Health Minister, U.P Government was the key note speaker of this programme. He promoted Jan Aushadhi programme launched by Honourable Prime Minister. He explained the benefits of Generic medicine. Members of Tarini foundation distributed 100 biodegradable sanitary napkins to the students and they selected few pharmacists as Jan Aushadhi Mitra. 5. One day International seminar was organized by the Department Home Science on January 19, 2019 on Dietary Management in Non-communicable Diseases . Three Technical Sessions were planned in this seminar. 6. Anemia free campus - Under Anaemia Mukta Bharat campaign being run under Rashtriya Poshan Abhiyan by ministry of women and child development, Government of India, Arya Mahila PG College Home Science department has taken initiative to make the college anemia free campus .Department of Home Science and Health and Hygiene Unit has jointly organized a lecture on "Thalassemia disease: Prevention and Cure" delivered by Miss Nikita Aajwani, Founder, let's Help Some 1 (N.G.O.) on 06-09-2018. One hundred thirty one (131) girls were benefited y this lecture. Problem of Thalassemia was demonstrated to the girls through small video clipping. Students were awarded about identification and solution of the problem. Girls were promoted to donate blood for the Thalassemic people. All faculty members of the department participated in this lecture. 7. One day Continuous Medical Nutrition Education(CMNE) on Anaemia Mukt Bharat was organised on 15th April 2019 in collaboration with Indian Dietetic association Lucknow Chapter and Department of Home Science Arya Mahila P.G College. This Programme was Under banner of

Rashtriya Poshan Mission. The programme was organized by Dr. Richa Mishra.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://ampgc.ac.in/webpage/cmspage.aspx?catid=130&postid=275&BrCode=1

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Arya Mahila PG College realising its social responsibility has always given prime focus to develop social consciousness with the objective to motivate the students to act with responsibility towards the society to preserve human and environment resources. One of the notable areas of distinctiveness is the extension and outreach activities of the college. The different departments of the college both PG and UG emphasizes reaching out to the different marginalized sections of the society with special focus on research and extension .The institution strongly believes in taking the teaching and learning beyond the four walls of classrooms and focusing on the application of the training and instruction to the community at large for improving the status and quality of life of the people in general. The institution being a women's college is a pioneer in women's education and empowerment and through extension and outreach activities reaches out to the womenfolk of the community. Recognizing it college has undertaken following steps - A. UNNAT BHARAT ABHIYAN : Arya Mahila P.G. College has been enrolled in Unnat Bharat Abhiyan a flagship programme of MHRD and the College has adopted five villages of Kashi Vidyapeeth block in consultation with district collector for rural development, to take care of women and children welfare and their education, health and hygiene, sanitation B. ANNAPURNA ANNA KSHETRA TRUST - Home science department is working in collaboration with Kashi Annapurna Anna Kshetra Trust for giving one year free diploma in Cutting and Tailoring to the poor and needy girls and women. Trust Provide them free sewing machine every year. C.YOUTH EXCELLENCE PROGRAMME - College has MOU with Aurobindo Society and a large section of the faculty are member of this society and the college and the society have been working together for many years to motivate the youth and to connect the young generation with the nationalistic spirits, culture and universal values. D. The college is purchasing furniture made by Prisoners of Central Jail of Varanasi for past many years and the college is also supporting poor schools situated in remote areas of Varanasi by providing furniture, reading material and other necessary items. Faculty and the students of the institution came to understand the rural realities, identified and selected the existing innovative technologies, spread awareness about various government schemes. The institution customize and implement the govt. schemes and implement as per local needs and the institution devise systems for smooth implementation of various govt schemes. It is a working and learning experience for the institution and the students. The institution works on a govt project and adds on with innovation. The institution empowers the deprived section of the society by giving them vocational skill. The students of our college keep visiting orphanages, old age homes, kiran society, ashrams to render their services to the needy.

Provide the weblink of the institution
http://ampgc.ac.in/webpage/cmspage.aspx?catid=130&postid=276&BrCode=1

8.Future Plans of Actions for Next Academic Year

? The College is committed to develop as 'Center of Excellence'. ? Up-gradation of Institutional academic capacity and infrastructure. ? Effort to get additional permanent post in all disciplines running in the College. ? Plan to bring Ph.D

programme in rest eight subjects of the College. ? To introduce more creative and innovative practices in various functions and facilities. ? To conduct quality training programmes for faculty with special focus on e-resources of learning. ? Promotion of Research Culture in the College. ? More academic, cultural and sports programmes of National/ International level. ? Plan to run more vocational/ skill development programme in the College. ? To extend more Extension and Outreach programmes in neighborhood community and in remote areas. ? Under Green Initiatives, the College will strengthen water conservation resources, solar energy panels, sensor based energy conservation, water recycle and solid waste management system. ? With the objective to ensure quality, the College is applying for NAAC Cycle 2 Assessment and Accreditation.