Pro-active disclosure under section 4(1)(b) of RTI Act-2005

1	The particulars of its organization, functions and duties.	The Academic and Administrative Governance of the College is in tune with the Vision and Mission of the Founders. The Vision and Mission of the College is to unfold the potentiality of women, to make them self-reliant, empowered, and proud citizens of the country. The Mission of the College is to provide infrastructure for
		the successful conduct of academic and professional programs in the College. It creates a conducive environment for the promotion of quality education and training in the College. It orients them with emerging trends to compete in the global world. It also helps each girl excel in her capacity by careful guidance and counseling.
		The Vision and Mission of the Arya Mahila P.G College are translated into reality as an academic institution in 1956 and admitted to privilege of B.H.U in 1958, and undergraduate courses were introduced in the following subjects such as Economics, Hindi, Home Science, History, Instrumental Music, Psychology, Sanskrit, Vocal Music.
		It was started in other subjects (English, Ancient Indian History Culture and Archeology, Sociology, Political Sciences, Bengali, and Philosophy in the coming years. B.Ed. As a Professional course introduced in 1974.The self-financed courses were initiated in the discipline of B.com in 2004.The Post-graduate courses were started in the subjects of Hindi, Sanskrit, Sociology in 2008. In its journey of excellence, the College was accredited with a grade 'A' by NAAC on 5 th January 2013. The College was awarded Potential for Excellence (CPE) in 2016.
2	The powers and duties of its officers and employees.	Information available on the official website(www.ampgc.ac.in) under Code of Conduct tab.
3	The procedure followed in the decision-making process, including channels of supervision and accountability;	The Principal is the chief executive & academic officer of the College, exercises general supervision & control over the affairs of the College, and gives effect to the decision of the authorities. At the same time, managerial functions and directions are extended by the governing body of the institution.

4	The norms set by it for the	GOVERNING BODY
-	discharge of its functions;	PRINCIPAL
		DEPARTMENTS COMMITTEES & CELLS LIBRARIAN ADMINISTRATIVE OFFICER
		I DAC CELL A LIH.C. & Arch Series A Lither Comment of the C
5	The rules, regulations,	Academics: as per the guidelines of Banaras Hindu University
	instructions, manuals, and records, held by it or under its control or used by its employees for discharging	Financials: As per the guidelines of the University Grants Commission. 95% Grant received by UGC.
6	A directory of its officers	Available on the official website of the College
-	and employees; The monthly remuneration	(www.ampgc.ac.in) Available on the official website of the College
7	received by each of its officers and employees, including the system of compensation as provided in its regulations;	(www.ampgc.ac.in)
8	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures, and reports	The UGC maintains the budget allocation of the College. 95% Grant received by UGC under salary, Pension, and maintenance head.
Q	on disbursements made; A statement of the boards,	Information available on the official website of the College
9	councils, committees and other bodies consisting of two or more persons constituted as its part or for its advice, and as to whether meetings of those boards, councils, committees, and other bodies are open to the public, or the minutes of such meetings are	(www.ampgc.ac.in) under "Administration" tab.
10	accessible for the public; The names, designations,	CPIO : Mr. Sudhakar Shukla
10	and other particulars of the Public Information Officers;	Appellate Authority: Dr. Rachana Dubey (Principal)